

State of California
GOVERNOR'S OFFICE ON
SERVICE AND VOLUNTEERISM

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE _____ OF THE
(Governing Body)

_____ THAT
(Name of Applicant)

_____, OR
(Name or Title of Authorized Agent)

_____, OR
(Name or Title of Authorized Agent)

_____.
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under P.L. 107-206.

Passed and approved this _____ day of _____, 20____

CERTIFICATION

I, _____, duly appointed and
(Name)
_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of the _____ on the
(Governing body) (Name of Applicant)

_____ day of _____, 20_____.

Date: _____

(Official Position)

(Signature)

Instruction Sheet for the Governing Body Resolution

Purpose

The purpose of the Governing Body Resolution is to appoint individuals to act on the governing body's behalf

Authorized Agent(s)

The Governing Body Resolution allows for the appointment of individuals or positions. For each person or position appointed by the governing body, submit the following information, with the resolution, to GO SERV on the applicant's letterhead:

- ☐ Jurisdiction
 - ☐ Telephone

 - ☐ Grant Program
 - ☐ Fax #

 - ☐ Name
 - ☐ Cell Phone #

 - ☐ Title
 - ☐ E-Mail Address

 - ☐ Address

 - ☐ City

 - ☐ Zip Code
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